

**Time and Date**

3.00 pm on Monday, 6th February 2017

Place

Committee Room 3 - Council House

Public Business**1. Apologies****2. Declarations of Interests****3. Minutes** (Pages 3 - 6)

(a) To agree the minutes of the meeting held on 12th December, 2016

(b) Matters Arising

4. Petition - Request to Outlaw the Parking of Motor Vehicles on the Pavements of Coventry (Pages 7 - 14)

Report of the Executive Director of Place

To consider the above petition, bearing 48 signatures (24 paper signatures and 24 e-signatures) which is being supported by Councillor O'Boyle, a St Michaels Ward Councillor who has been invited to the meeting for the consideration of this item along with the petition organiser

5. Petitions Determined by Letter and Petitions Deferred Pending Further Investigations (Pages 15 - 22)

Report of the Executive Director of Place

6. Outstanding Issues (Pages 23 - 26)

Report of the Executive Director of Resources

7. Any other items of Public Business

Any other items of public business which the Cabinet Member decides to take as matters of urgency because of the special circumstances involved

Private Business

Nil

Chris West, Executive Director, Resources, Council House, Coventry

Friday, 27 January 2017

Note: The person to contact about the agenda and documents for this meeting is Liz Knight / Michelle Salmon, Governance Services Officers, Tel: 024 7683 3072 / 3065, E-mail: liz.knight@coventry.gov.uk / michelle.salmon@coventry.gov.uk

Membership: Councillors J Innes (Cabinet Member) and R Lakha (Deputy Cabinet Member)

By invitation: Councillors G Ridley (Shadow Cabinet Member)

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

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Governance Services Officers

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Coventry City Council
Minutes of the Meeting of Cabinet Member for City Services held at 11.00 am on
Monday, 12 December 2016

Present:

Members: Councillor J Innes (Cabinet Member)
Councillor R Lakha (Deputy Cabinet Member)
Councillor M Hammon (Shadow Cabinet Member)

Other Members: Councillors R Bailey
Councillor J Lepoidevin
Councillor P Male

Employees (by Directorate):

Place C Archer, K Seager, M Wilkinson

Resources S McGinty, M Salmon

Apologies: There were no apologies.

Public Business

31. Declarations of Interests

There were no disclosable pecuniary interests.

32. Minutes

The minutes of the meeting held on 14th November 2016 were agreed and signed as a true record. There were no matters arising.

33. Petition - Request for Safety Measures at the Junction of Hockley Lane and Church Lane

The Cabinet Member for City Services considered a petition bearing a total of 739 signatures (696 paper signatures and 43 e-signatures) which had been submitted by Councillor J Lepoidevin, a Woodlands Ward Councillor, who attended the meeting for the consideration of the item.

The petition advised "Many of us use this junction to cross to and from St Andrew's Primary School, Eastern Green Hall Nursery and also Eastern Green Junior School and know that since losing our lollipop man at the junction, crossing the road has become increasingly dangerous. Just this morning there were 2 car accidents both involving vehicles going into each other at this junction. While some drivers are responsible enough to slow down and give way for pedestrians to cross, there are a lot who don't. So this petition is for either proposed traffic lights, a mini roundabout with a sign "School safety zone – Max speed 20 when lights flash" or a pelican crossing with a lollipop man."

The former Cabinet Member for Public Services had previously considered a report of the Executive Director of Place in response to a petition about speed concerns on Hockley Lane, heard in January 2015 (minute 76/14 referred), following which changes were made to the speed limit on Pickford Green Lane in August 2015. This moved the position where the speed limit changed to/from 60mph, further away from the Hockley Lane/Upper Eastern Green Lane junction and introduced a new section of 40mph speed limit, to work as a 'buffer zone', so drivers approaching the junction were already slowing down as they approached the 30mph speed limit. In addition, a perceived safety scheme was introduced which implemented a 20mph advisory speed limit at school entry and exit times.

In October 2016 a pedestrian crossing count was undertaken which showed that peak crossing times were at school entry and exit times and few pedestrians crossed at other times. A School Crossing Patrol Officer had since been appointed and had been working at the location since October 2016.

The Cabinet Member invited Councillor Lepoidevin to speak in support of the petition. Councillor Lepoidevin spoke on the issues raised in the petition and further raised concerns about the number of heavy goods vehicles travelling at speed along Hockley Lane, which they used as a cut through to the A45. She commented that the 20mph advisory speed limit, introduced as a perceived safety scheme, had been ineffective and suggested that the installation of a speed reducing measure, such as a chicane, was required to slow traffic down. Acknowledging that the building of the residential Bannerbrook Park had placed extra traffic and pedestrian pressures on the area, Councillor Lepoidevin queried the use of the Section 106 Planning obligation funding for the Estate. Councillor Lepoidevin confirmed the petitioners request for further action be taken to install traffic lights, a mini roundabout or a pelican crossing at the junction for the safety of the parents and children using the three education facilities in the area.

The Cabinet Member agreed that, following the introduction of measures in the area since August 2015, specifically changes to the speed limit and the introduction of an advisory 20mph speed limit, and the appointment of a School Crossing Patrol Officer to the highlighted location, further monitoring would be undertaken in April 2017 as part of the review of the changes implemented. In addition, the Cabinet Member supported the suggestion that the community could be provided with details of the Community Speedwatch initiative, a speed monitoring and awareness scheme co-ordinated by the Police and run by a group of local volunteers who would use speed detection devices to monitor traffic and identify speeding drivers on a specific road or small area.

RESOLVED that the Cabinet Member for City Services:

- 1) Notes the concerns of the petitioners.**
- 2) Notes that a school crossing patrol officer is currently working at this location.**
- 3) Endorses the actions that have been taken and that monitoring is continued as part of the review of the changes implemented.**

34. **Highways Act Section 116 Application to Stop Up Highway at Sandford Close**

The Cabinet Member for City Services considered a report of the Executive Director of Place that detailed an application that had been made to the City Council by the owner of Brett Martin Daylight Systems, Sandford Close, Dutton Road, Aldermans Green Industrial Estate, Coventry CV2 2QU, requesting that the Local Authority applied to the Magistrates' Court for an order which would stop up the highway known as Sandford Close. The highway was carriage way and footway that was a cul-de-sac and only served the applicants premises.

The Council could make an application under section 116 of the Highways Act 1980 to the Magistrates Court to have a highway stopped up if it was considered that the highway in question was surplus to highway requirements and was no longer required for public use. There were no other means of stopping up highway that was carriageway, footway or verge unless it was subject to a planning consent or development, in this case the land was not subject to a planning consent.

The applicant and occupier of the land and had consulted the freehold land owner and owners of the sub soil, Coventry City Council, who did not object to the proposal. Statutory undertakers had also been consulted and had not objected to the proposal. The applicant had agreed to cover all cost related to the stopping up.

RESOLVED that the Cabinet Member for City Services approves an application being made to the Magistrates' Court for an order stopping up the land at Sandford Close, identified on the plan attached as Appendix 1 to the report, as a highway, in accordance with the provision of Sections 116 and 117 of the Highways Act 1980.

35. **Highways Act Section 116 Application to Stop Up Highway Adjacent to Bransford Avenue/Lichen Green**

The Cabinet Member for City Services considered a report of the Executive Director of Place that detailed an application made to the City Council by the owner of 10 Lichen Green, requesting that the Local Authority applied to the Magistrates Court for an order which would stop up the highway, a grass verge with a highway tree, adjacent to Bransford Avenue/Lichen Green.

The Council could make an application under section 116 of the Highways Act 1980 to the Magistrates Court to have a highway stopped up if it is considered that the highway in question was surplus to highway requirements and was no longer required for public use. There were no other means of stopping up highway that was carriageway, footway or verge unless it was subject to a planning consent or development, in this case the land was not subject to a planning consent.

Bransford Avenue was a connecting residential road that looped to link with De Montfort Way at both its northern and southern extents. Lichen Green was a cul-de-sac that formed a junction onto Bransford Avenue. The highway to be stopped up was recorded on the lists of streets as a verge. The verge area contained a highway tree which the applicant believed was causing damage to his property. This land did not serve any function for the safe operation of the highway and no

required visibility splays would be removed. The applicant had agreed to cover all costs related to the stopping up.

RESOLVED that the Cabinet Member for City Services approves an application being made to the Magistrates' Court for an order stopping up the land identified on the plan attached as an appendix to the report, titled Highways Act 1980 Section 116 – Application to Stop-up Highway Adjacent to Bransford Avenue/Lichen Green, in accordance with the provisions of sections 116 and 117 of the Highways Act 1980.

36. Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

The Cabinet Member for City Services considered a report of the Executive Director of Place that provided a summary of the recent petitions received that were to be determined by letter, or where decisions had been deferred pending further investigations and holding letters were being circulated. Details of the individual petitions were set out in an appendix attached to the report and included target dates for action. The report was submitted for monitoring and transparency purposes.

The report indicated that each petition had been dealt with on an individual basis, with the Cabinet Member considering advice from officers on appropriate action to respond to the petitioners' request. Attention was drawn to the fact that if it had been decided to respond to the petition without formal consideration at a Cabinet Member meeting, both the relevant Councillor/petition organiser could still request that their petition be the subject of a Cabinet Member report.

Members were informed that where holding letters were being sent, this was because further investigation work was required. Once matters had been investigated either a follow up letter would be sent or a report submitted to a future Cabinet Member meeting.

RESOLVED that the actions being taken by officers as detailed in the appendix to the report, in response to the petitions received, be endorsed.

37. Outstanding Issues

The Cabinet Member received a report of the Executive Director of Resources that contained a list of outstanding issues and summarised the current position in respect of each item.

RESOLVED that the Cabinet Member for City Services approves the dates for future consideration of matters relating to the outstanding issues listed in the report.

38. Any other items of Public Business

There were no other items of public business.

(Meeting closed at 11.25 am)

Cabinet Member for City Services

6th February 2017

Name of Cabinet Member:

Cabinet Member for City Services – Councillor J Innes

Director Approving Submission of the report:

Executive Director of Place

Ward(s) affected:

All

Title:

Petition – Request to Outlaw the Parking of Motor Vehicles on the Pavements of Coventry

Is this a key decision?

No

Executive Summary:

A paper petition of 24 signatures and an e-petition of 24 signatures have been received requesting that the City Council outlaw the parking of motor vehicles on pavements in Coventry.

In accordance with the City Council's procedure for dealing with petitions, those relating to requests for parking restrictions are heard by the Cabinet Member for City Services

The cost of introducing parking restrictions are funded from the Highways Maintenance and Investment Capital Programme budget through the Local Transport Plan

Recommendations:

Cabinet Member for City Services is recommended to:

1. Note the petitioner's request.
2. Endorse that the recommendations (i to iv) approved by Cabinet Member (Public Services) on 26th February 2015 in response to the Petition - Stop Pavement Parking in Coventry, continue to be used to address pavement parking issues.
3. Note that the proposed Pavement Parking Bill did not progress through Parliament to be made law.

List of Appendices included:

Appendix A – Issues raised in petition considered 26th February 2015

Background Papers

None

Other useful documents:

Report – Stop Pavement Parking in Coventry (26 February 2015)

Has it been or will it be considered by Scrutiny?

No

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

No

Report title:

Report - Request to Outlaw the Parking of Motor Vehicles on the Pavements of Coventry

1. Context (or background)

1.1 A paper petition of 24 signatures and an e-petition of 24 signatures have been received requesting that the City Council outlaw the parking of motor vehicles on pavements in Coventry. The petition is supported by Councillor O'Boyle.

1.2 The petition advises

'It is the aim of this petition to outlaw the parking of motor vehicles on pavements in Coventry City, such that enforcement may be carried out against those who park on pavements thereby allowing the intended users of pavements to enjoy their unhindered usage.

Pavement parking in addition to being socially inconsiderate and unacceptable nuisance, the parking of motor vehicles on pavements presents a hazard and inconvenience to pedestrians and other legitimate users especially those who are disabled, and require access such as emergency services, currently it seems that parking on pavements is not prohibited on a national basis.

It is not illegal in Coventry to park on the pavement as long as it is not a danger or obstruction, however it is illegal to drive on a pavement, in order to park you have to drive onto the pavement, make from that what you will.

Vehicles do leak oil and diesel, and after rain can cause a greater problem than access, that is slip hazard caused by oil, total ignorance.

The Highway Code itself is not law, the Highways Act 1980, which states that an offence has been committed if a person deposits anything whatsoever on a highway to the interruption of any user, of the highway, S148.

If anything is so deposited on the highway as to constitute a nuisance including A-boards, the Highway Authority Coventry City Council, by notice require the person who deposited it there to remove it forthwith S149.

Personally, I believe that pavement parking often interrupts other users of the highway and often can be shown to cause a nuisance, if that is the case, why is this clause not used by Coventry City Council'

1.3 A petition raising similar issues was considered at the Cabinet Member (Public Services) meeting on 26th February 2015. Appendix A details the issues that were raised in the previous petition. After consideration of the effects of pavement parking and the action that can be taken, the following recommendations were approved.

- i) Note the petitioners' request.
- ii) To the extent that resources permit The Council continues to work with the Police to deal with obstruction of pavement issues using the powers available.
- iii) Within the resources made available from the Council's capital programme continue to implement physical measures to remove parking that obstructs a footway as part of the verge parking programme.
- iv) That where a petition is received requesting a Traffic Regulation Order for a footway or verge parking ban on a specific road the Council will investigate the problem and if action is required the scheduling of any works being based on the priority of the scheme and the funds available.

- v) That the Council gives its endorsement to the proposed Pavement Parking Bill to overcome the inconsistency of the law within England and Wales so that it is clear to all motorists that it is wrong to park on a footway without the specific permission of the local highway authority or Police

1.4 The Pavement Parking Bill referred to in item v) was withdrawn and did not progress through Parliament to become law.

2. Options considered and recommended proposal

2.1 The issues and options in regard to pavement parking were considered previously at the Cabinet Member (Public Services) meeting of 26th February 2015.

2.2 It is recommended that the proposals (ii) to (iv), as detailed in 1.3 continue to be utilised to address pavement parking issues.

3. Results of consultation undertaken

3.1 No consultation has been undertaken. However, should any schemes be implemented as a result of recommendations (ii) & (iii) consultation will be undertaken for each scheme.

4. Timetable for implementing this decision

4.1 The proposal is to continue with previously approved recommendations; therefore the implementation of the recommendation is on-going.

5. Comments from Executive Director of Resources

5.1 Financial implications

If it is considered that waiting restrictions are required to address a pavement parking issue, a Traffic Regulation Order (TRO) is required. Introducing TROs, is funded from the Highways Maintenance and Investment Capital Programme budget through the Local Transport Plan

5.2 Legal implications

The Road Traffic Regulation Act 1984 allows the Council to make a Traffic Order on various grounds e.g. improving safety, improving traffic flow and preserving or improving the amenities of an area provided it has given due consideration to the effect of such an order.

In accordance with Section 122 of the Road Traffic Regulation Act 1984, when considering whether it would be expedient to make a traffic order the Council is under a duty to have regard to and balance various potentially conflicting factors e.g. the convenient and safe movement of traffic (including pedestrians), adequate parking, improving or preserving local amenity, air quality and/or public transport provision.

There is an obligation under the Road Traffic Regulation Act 1984 to advertise our intention to make Traffic Orders and to inform various stakeholders, including the Police and the public. The Authority is obliged to consider any representations received. If representations are received these are considered by the Cabinet Member for City Services. Regulations allow for an advertised order to be modified (in response to objections or otherwise) before a final version of the order is made.

The 1984 Act provides that once a Traffic Order has been made it may only be challenged further via the High Court on a point of law (i.e. that the Order does not comply with the Act for some reason).

6. Other implications

6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?

The introduction of waiting restrictions, contribute to the City Council's aims of ensuring that citizens, especially children and young people, are safe and the objective of working for better pavements, streets and roads.

6.2 How is risk being managed?

None

6.3 What is the impact on the organisation?

None

6.4 Equalities / EIA

No specific equalities impact assessment has been carried out. However, the recommendations in this report will have a positive impact on residents, especially young people and the elderly who will feel safer as pedestrians using the roads.

6.5 Implications for (or impact on) the environment

None

6.6 Implications for partner organisations?

None

Report author(s)

Name and job title:

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Team Leader (Traffic Management)

Directorate:

Place

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Enquiries should be directed to the above person.

Contributor/approver name	Title	Directorate or organisation	Date doc sent out	Date response received or approved
Contributors:				
Colin Knight	Assistant Director (Transportation and Highways)	Place	11.01.2017	12.01.2017
Karen Seager	Head of Traffic and Network Management	Place	11.01.2017	12.01.2017
Helen Joyce	Senior Human Resources Manager	Resources	11.01.2017	17.01.2017
Liz Knight/ Michelle Salmon	Governance Services Officer	Resources	11.01.2017	17.01.2017
Names of approvers: (officers and Members)				
Graham Clark	Lead Accountant	Resources	11.01.2017	12.01.2017
Sam McGinty	Place Team Leader	Resources	11.01.2017	16.01.2017
Councillor J Innes	Cabinet Member for City Services	-	11.01.2017	16.01.2017

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Appendix A – Details of petition heard 26th February 2015

“It is the aim of this petition to outlaw the parking of motor vehicles on pavements in Coventry city, such that enforcement may be carried out against those who park on pavements thereby allowing the intended users of pavements to enjoy their unhindered usage.

Pavement parking in addition to being socially inconsiderate and unacceptable nuisance, the parking of motor vehicles on pavements a hazard and inconvenience to pedestrians and other legitimate users especially those who are disabled , and require access such as emergency services, currently it seems that parking on pavements is not prohibited on a national basis.

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Vehicles do leak oil and diesel, and after rain can cause a greater problem than access, that is the slip hazard caused by oil, total ignorance.

The highway code itself is not law, the Highways Act 1980, which states that an offence has been committed if a person deposits anything whatsoever on a highway to the interruption of any user, of the highway,s:148.

If anything is so deposited on the highway as to constitute a nuisance including A boards, the highway authority Coventry City Council, by notice require the person who deposited it there to remove it forthwith s:149.

Personally, I believe that pavement parking often interrupts other users of the highway and often can be shown to cause a nuisance, if that is the case then, why is this clause not used? by Coventry City Council.

Possibly I am missing something, or possibly no one in Coventry City Council, has dared to use it yet?

Pedestrians with disabilities are obstructed and severely inconvenienced by pavement parking, the Discrimination Act, amended 2005/ now Equality Act 2010, it means that public bodies must have due regard of the need to take account of disabled persons, enforcement services provided by Coventry City Council, where pavement parking has not yet been banned, do not have any provision for the restriction of pavement parking.

I will argue and submit that by doing this, Coventry City Council, are failing to meet their disability equality duties now equality act 2010.

If you cannot park safely with all four wheels on the road you should not be parking there, the pavements is not the road, it is very easy to understand, that rules out virtually every suburban street.

Parking on pavements is endemic in the UK, yet highways -in the widest sense-are not just for cars there's a blanket ban on cycling on the pavement but there's a confusing mish-mash of conflicting laws which means there's no equivalent national blanket ban on parking a car

on the pavement, this is ludicrous situation and one that Transport Ministers keep failing to tackle, while the local authority parking enforcement in Coventry, inquiry is, by definition, local.

Perhaps reference can be made to a problem that can only be effectively tackled nationally, in partnership with local authorities like Coventry City Council?"

Cabinet Member for City Services

6 February 2017

Name of Cabinet Member:

Cabinet Member for City Services – Councillor J Innes

Director Approving Submission of the report:

Executive Director of Place

Ward(s) affected:

Bablake, Binley & Willenhall, Cheylesmore, Earlsdon, Holbrook, Longford, Radford, Sherbourne, Westwood, Whoberley, Woodlands, Wyken.

Title:

Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Is this a key decision?

No - This report is for monitoring purposes only

Executive Summary:

In accordance with the City Council's procedure for dealing with petitions, those relating to traffic management, road safety and highway maintenance issues are considered by the Cabinet Member for City Services.

In June 2015, amendments to the Petitions Scheme, which forms part of the Constitution, were approved in order to provide flexibility and streamline current practice. This change has reduced costs and bureaucracy and improved the service to the public.

These amendments allow for a petition to be dealt with or responded to by letter without being formally presented in a report to a Cabinet Member meeting.

In light of this, at the meeting of the Cabinet Member for Public Services on 15 March 2016, it was approved that a summary of those petitions received which were determined by letter, or where decisions are deferred pending further investigations, be reported to subsequent meetings of the Cabinet Member for Public Services (now amended to Cabinet Member for City Services), where appropriate, for monitoring and transparency purposes.

Appendix A sets out the petitions received since the previous meeting of the Cabinet Member for City Services and how officers propose to respond to them.

Recommendations:

- 1) Cabinet Member for City Services is recommended to endorse the actions being taken by officers as set out in Section 2 and Appendix A of the report in response to the petitions received.

List of Appendices included:

Appendix A – Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Background Papers

None.

Other useful documents:

Cabinet Member for Policing and Equalities Meeting 18 June 2015 report: Amendments to the Constitution – Proposed Amendments to the Petitions Scheme.

A copy of the report is available at moderngov.coventry.gov.uk.

Has it been or will it be considered by Scrutiny?

No.

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No.

Will this report go to Council?

No.

Report title: Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

1. Context (or background)

- 1.1 In accordance with the City Council's procedure for dealing with petitions, those relating to traffic management, road safety and highway maintenance issues are considered by the Cabinet Member for City Services.
- 1.2 Amendments to the Petitions Scheme, which forms part of the Constitution, were approved by the Cabinet Member for Policing and Equalities on 18 June 2015 and Full Council on 23 June 2015 in order to provide flexibility and streamline current practice.
- 1.3 These amendments allow a petition to be dealt with or responded to by letter without being formally presented in a report to a Cabinet Member meeting. The advantages of this change are two-fold; firstly it saves taxpayers money by streamlining the process and reducing bureaucracy. Secondly it means that petitions can be dealt with and responded to quicker, improving the responsiveness of the service given to the public.
- 1.4 Each petition is still dealt with on an individual basis. The Cabinet Member considers advice from officers on appropriate action to respond to the petitioners' request, which in some circumstances, may be for the petition to be dealt with or responded to without the need for formal consideration at a Cabinet Member meeting. In such circumstances and with the approval of the Cabinet Member, written agreement is then sought from the relevant Councillor/Petition Organiser to proceed in this manner.

2. Options considered and recommended proposal

- 2.1 Officers will respond to the petitions received by determination letter or holding letter as set out in Appendix A of this report.
- 2.2 Where a holding letter is to be sent, this is because further investigation work is required of the matters raised. Details of the actions agreed are also included in Appendix A.
- 2.3 Once the matters have been investigated, a determination letter will be sent to the petition organiser or, if appropriate, a report will be submitted to a future Cabinet Member meeting, detailing the results of the investigations and subsequent recommended action.

3. Results of consultation undertaken

- 3.1 In the case of a petition being determined by letter, written agreement is sought from the relevant Petition Organiser and Councillor Sponsor to proceed in this manner. If they do not agree, a report responding to the petition will be prepared for consideration at a future Cabinet Member meeting. The Petition Organiser and Councillor Sponsor will be invited to attend this meeting where they will have the opportunity to speak on behalf of the petitioners.

4. Timetable for implementing this decision

- 4.1 Letters referred to in Appendix A will be sent out by March 2017.

5. Comments from Executive Director of Resources

5.1 Financial implications

There are no specific financial implications arising from the recommendations within this report.

5.2 Legal implications

There are no specific legal implications arising from this report.

6. Other implications

6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?

Not applicable.

6.2 How is risk being managed?

Not applicable.

6.3 What is the impact on the organisation?

Determining petitions by letter enables petitioners' requests to be responded to more quickly and efficiently.

6.4 Equalities / EIA

There are no public sector equality duties which are of relevance.

6.5 Implications for (or impact on) the environment

None.

6.6 Implications for partner organisations?

None.

Report author(s)

Name and job title:

Martin Wilkinson
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Directorate:

Place

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Enquiries should be directed to the above person.

Contributor/approver name	Title	Directorate or organisation	Date doc sent out	Date response received or approved
Contributors:				
Karen Seager	Head of Traffic and Network Management	Place	26/1/17	26/1/17
Caron Archer	Principle Officer - Traffic Management	Place	26/1/17	26/1/17

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Appendix A – Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Petition Title	No. of signatures	Councillor Sponsor	Type of letter to be sent to petition organiser(s) and sponsor	Recommended actions	Target Date for Determination Letter / CM Report
E178 - Install Vehicle Activated Speed Signs on Allesley Old Road West Bound by Maudslay Road Junction	13	Councillor B Singh	Holding	Request would be dealt with under the Perceived Safety Scheme (PSS) Programme. PSS process currently under review. Will contact petitioner again once outcome of review is known.	June
E180 - Reduce Speed of Traffic along Kynner Way	5	N/A	Holding	Request would be dealt with under the Perceived Safety Scheme Programme. PSS process currently under review. Will contact petitioner again once outcome of review is known.	June
2/16 - Request for Road Safety Measures on Winsford Avenue by Allesley Hall Primary School	161	Councillor B Singh	Determination	Average speed under 28mph. Therefore, does not meet Perceived Safety Scheme criteria. Monitor as part of annual collision review.	February
5/16 - To Have Rollason Road from Grangemouth Road to Burnaby Road made into a 'One Way Street'	38	Councillor M Mutton	Determination	Average speed under 20mph. Therefore, does not meet Perceived Safety Scheme criteria. No change proposed to current road layout.	February
7/16 - Reduce Speed Limit on 40mph Section of Westwood Heath Road to 30mph	30	Councillor Mayer	Determination	Speed survey undertaken. Existing 40mph speed limit to be retained.	February
E194 - Woodlands Ward Road Traffic Signs	14	Councillor Male	Determination	Banner Lane – existing signage adequate. Broad Lane - request for traffic calming would be dealt with under the Perceived Safety Scheme Programme. PSS process currently under review. Will contact petitioner again once outcome of review is known. Alderminster Road - speed survey undertaken. Monitor as part of annual collision review. Hockley Lane – Traffic count undertaken. Number of HGVs on average weekday is low. Therefore, no further action proposed. A45 Dunchurch Highway slip road – additional 'No Through Road' signage has been installed.	February

14/16 - Request for Road Safety Scheme - Charlewood Road	45	Councillor Lancaster	Determination	Average speed under 28mph. Therefore, does not meet Perceived Safety Scheme criteria. Monitor as part of annual collision review.	February
17/16 - Traffic Calming on Bredon Avenue	19	Councillor J Mutton	Holding	Request would be dealt with under the Perceived Safety Scheme Programme. PSS process currently under review. Will contact petitioner again once outcome of review is known.	February
34/16 - Restrict Parking at the Junction of Gainford Rise and Clifford Bridge Road	72	Councillor Abbott	Determination	Add to Waiting Restriction Request List for consideration as part of the next review currently scheduled for April 2017). Initial investigations suggest that a length of 20 metres from the junction would be appropriate.	February
E21/16 - Install Traffic Calming Measures in Eastcotes, Middlecotes and Westcotes off Tile Hill Lane	12	N/A	Determination	Does not meet criteria for the Local Safety Scheme programme (no Personal Injury Collisions in last 3 years). No existing speed surveys. Provide details of Community Speedwatch initiative.	February
36/16 - State of Pavements from Earlsdon Village to Earlsdon Centre	265	N/A	Determination	Footways outside retirement village to be reinstated by developer; footway between Butts Rd and Broomfield Rd to be monitored and scored against other similar sites; Kensington Rd and Newcombe Rd to be added to dropped kerb request list; request for zebra crossing: Albany Rd does not meet criteria for the Local Safety Scheme programme (2 Personal Injury Collisions in last 3 years); request for controlled pedestrian facilities on Broomfield Rd arm of junction with Albany Rd to be added to traffic signal request list.	February
27/16 - Request for Traffic Calming Measures on Remembrance Road	261	Councillor Lakha	Determination	Following recent site visit, Remembrance Road to be considered for the introduction of a 20 Zone, subject to funding and prioritisation criteria.	February
17/16 - Reduction in Speed Limit on Wall Hill Road between the White Lion Pub and Hollyfast Lane	45	Councillor Williams	Holding	Site visit to be conducted.	February

38/16 - Parking Displacement Issues Affecting John Grace Street	23	Councillor Bailey	Determination	Location does not meet criteria for Residents Parking Scheme. Parking surveys indicate that during normal office hours more than 40% of spaces in the street are available.	February
46/16 – Request for Wooden Posts on the Grass Verge at Part of Old Church Road (outside No. 47-57)	7	Councillor Duggins	Determination	Following previous petition, location has been added to Verge Scheme List for consideration for inclusion on a future year's works programme, subject to prioritisation and availability of funding.	February
50/16 - Request for St Christian's Road to be Included in the Cheylesmore Residents Parking Scheme	53	Councillor Bailey	Holding	Parking surveys to be conducted.	June



Cabinet Member for City Services

6th February 2017

Name of Cabinet Member:

Cabinet Member for City Services – Councillor J Innes

Director Approving Submission of the report:

Executive Director of Resources

Ward(s) affected:

None

Title:

Outstanding Issues

Is this a key decision?

No

Executive Summary:

In May 2004 the City Council adopted an Outstanding Minutes System linked to the Forward Plan, to ensure that follow up reports can be monitored and reported to Elected Members. The appendix attached to the report sets out a table detailing the issues on which further reports have been requested by the Cabinet Member for City Services, so that she is aware of them and can monitor progress.

Recommendations:

The Cabinet Member for City Services is requested to consider the list of outstanding issues and to ask the Member of the Strategic Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

List of Appendices included:

Table of Outstanding Issues

Other useful background papers:

None

Has it or will it be considered by Scrutiny?

No

Has it, or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

No

Report author(s):

Name and job title:

Liz Knight / Michelle Salmon
Governance Services Officer

Directorate:

Resources

Tel and email contact:

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Enquiries should be directed to the above persons.

This report is published on the council's website: www.coventry.gov.uk/meetings

	Subject	Date for Further Consideration	Responsible Officer	Proposed Amendment to Date for Consideration	Reason for Request to Delay Submission of Report
1	City Centre Maintenance Contract Further report providing an update on the City Centre Review transfer process and seeking approval for future maintenance standards (Minute 55 of former Cabinet Member for Public Services refers – 15 th December 2015)	To be confirmed - further report to be submitted when update information is available	Executive Director of Place Graham Hood		
2	Petition – Longford Road Junction with Oakmoor Road Further report with results of six months monitoring exercise following the implementation of Option 4 - Southbound bus layby & relocation of northbound bus stop. (Minute 75/15 of former Cabinet Member for Public Services refers – 15 th March 2016)	To Be Confirmed	Executive Director of Place Caron Archer		
3	Objection to Traffic Regulation Order – Proposed Revocation of Right Turn Only (Whitley / A444) Further report, if appropriate, following meeting with Elected Members, Ward Councillors, officers, Jaguar Land Rover, and objectors to consider all the concerns raised (Minute 25/16 of former Cabinet Member for Public Services refers – 14 th November 2016)	To Be Confirmed	Executive Director of Place Ian Lewis		

* Identifies items where a report is on the agenda for your meeting

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